



COSTA MESA SANITARY DISTRICT MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING APRIL 14, 2004

The Board of Directors of the Costa Mesa Sanitary District attended a duly noticed Special Meeting on April 14, 2004 at 6:00 p.m., in Conference Room 1A at the Civic Center, 77 Fair Drive, Costa Mesa.

Directors Present: Arlene Schafer, Greg Woodside, James Ferryman, Arthur Perry
Dan Worthington (Director Woodside arrived at 6:50 p.m.)

Staff Present: Robin B. Hamers, Manager/District Engineer; Thomas A. Fauth,
Assistant Manager; Joan Revak, Clerk of the District; Alan
Burns, Legal Counsel

I. Public Comments

There were no public comments made.

President Schafer adjourned the meeting to closed session at 6:02 p.m.

II. Closed Session

Closed Session to Review Outside Contractor Rates and give authority to the District Manager to Negotiate with the following officers/employees regarding their compensation: District Treasurer, Field Crew Members

III. Reconvene to Open Session

President Schafer returned to the Special Meeting at 7:40 p.m.

Staff was given direction by the Board of Directors to take appropriate action to arrange for interviews with potential District Treasurers and Board of Directors; advertise and hire District Accountant; review and purchase accounting software; advise City of Costa Mesa that financial services will no longer be continued as of June 30, 2004; and, to negotiate further with the City of Costa Mesa with regard to field crew services.

A meeting was scheduled for Friday, May 7 at 11:30 a.m. to interview potential District Treasurer candidates.

V. Update on New Administrative Offices at 628 W. 19th Street

Mr. Fauth provided an update on the status of the purchase of the new CMSD headquarters as well as a status report on the tenant improvement plans.

Regarding purchases related to the move-in, the Board of Directors directed District Counsel to revise the CMSD Ordinance pertaining to signing authority for purchases to increase Staff's limits for non-sewer work related purchases beyond the current \$5,000 limit.

The Board of Directors directed the Assistant Manager to consult with District Counsel with regard to CalPERS for contract employees.

President Schafer adjourned the meeting at 8:30 p.m.

Secretary

President